



## Asia Institute XPL Asia Programs

# Frequently Asked Questions

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## Where does the Asia Institute host programs?

The below is a list of the countries where the Asia Institute hosts customized short-term programs.

Bhutan	Cambodia	China	Hong Kong SAR	India
Japan	Laos	Malaysia	Philippines	Singapore
South Korea	Taiwan	Thailand	Vietnam	United States of America
Australia	New Zealand			

## What can be included in my customized, short-term program?

Programs can be designed either as an all-inclusive field study or as flexible with inclusions and exclusions. On-the-ground programs may include:

Logistics Support	Academics and Experiential Learning
<ul style="list-style-type: none"> <li>All accommodations (hotel level depends on request)</li> <li>Meals</li> <li>All domestic transportation including daily bus, subway, train and flights</li> <li>International air ticket purchase (if group travel)</li> <li>Visa processing</li> <li>General and professional liability insurance</li> <li>24/7 Asia Institute Support</li> </ul>	<ul style="list-style-type: none"> <li>Flexible in-country program schedule and curriculum development</li> <li>Service learning projects and related arrangements</li> <li>Company visits, including facility tours and speakers</li> <li>University visits, including lectures and campus tour</li> <li>Peer student engagement, and team building activities</li> <li>Alumni events and career development</li> <li>Cultural visits with English-speaking tour guides</li> </ul>

## What level of student can the Asia Institute support ?

The Asia Institute is able to provide academic and logistical support to undergraduate, graduate, and executive-level students. The Asia Institute can also support unique student cohorts, such as “pre-freshmen” programs or specialized academic-focus, such as law.

## How do I develop a program?

1. Consider the learning goals and destination. Define your program requirements.
2. Email or call the Asia Institute to discuss possibilities and to request a proposal. A rough itinerary and ideas are always helpful, but not required.
3. Review the customized proposal(s) from the Asia Institute; request updates and modifications, if required.
4. Confirm program itinerary, budget, and proposal; sign contract.
5. Receive full support from your Asia Institute Program Manager in preparation for your program
6. Pre-departure preparation and orientation
7. Depart for Asia. Meet your Asia Institute Program Coordinator(s)!

## Can the Asia Institute host my non-credit bearing excursion to Asia ?

The Asia Institute only hosts short-term faculty-led programs that are run for credit.

Does the Asia Institute make all travel arrangements directly with hotels, bus companies, suppliers, etc. or does the Asia Institute outsource to local travel agents?

For all Asia Institute programs, we contract directly with suppliers. Each partner that works with the Asia Institute has been hand selected including hotels, bus companies, guides, and restaurants. We do not outsource solely to travel agents.

What types of accommodations and hotels does the Asia Institute use for its programs?

Every Asia Institute program is customized which means the country, cities, and level of student are taken into consideration during hotel selection. For example, the Asia Institute would select a 3-star hotel for a more cost sensitive undergraduate program but a 5-star, city center hotel for Executive MBAs.

Please note: We are able to accommodate requests for specific hotels. However, the Asia Institute is not able to negotiate preferred rates with hotels outside our partner network

Does the Asia Institute offer international airfare booking and visa processing for its programs?

The Asia Institute provides assistance with international airfare booking and visa processing, as needed, for all of the programs we operate. Approximately 50% of the Asia Institute's programs are full support and include international airfare and visa processing.



### Can the Asia Institute provide travel and medical insurance to students?

When traveling abroad, medical and travel insurance are now a necessity to mitigate against safety risks that may occur. To provide the most comprehensive insurance coverage, the Asia Institute has developed customized insurance plans with our partners LewerMark and GBG Assist, along with Global Rescue, to meet the specific needs of students studying abroad in Asia. To learn more about the insurance coverage and cost, please visit here: [www.asiainstitute.org/en/download/AI%20Medical%20and%20Travel%20Insurance.pdf](http://www.asiainstitute.org/en/download/AI%20Medical%20and%20Travel%20Insurance.pdf)

### Does the Asia Institute have general and professional liability insurance?

The Asia Institute carries the below general and professional liability coverage for all Asia Institute programs operated in Asia:

#### **General Liability Insurance**

The Asia Institute carries general liability insurance with Travelers Insurance Company, of at least \$5 million USD for each participant and will name the university as an additional insured.

#### **Professional Liability Insurance**

The Asia Institute carries professional liability insurance with Philadelphia Insurance Companies, with limits not less than US \$5 million for each occurrence and US \$5 million annual aggregate covering errors and omissions of the Asia Institute. This insurance does not exclude automobile liability losses.

### How does the Asia Institute operate if an emergency occurs?

The Asia Institute has adopted and updates regularly its Crisis Management Plan (CMP). A copy of the CMP is available upon request. Crisis response training is conducted throughout the year for all Asia Institute team members.



## How long has the Asia Institute been hosting short-term faculty-led programs in Asia?

Over the past ten years, the Asia Institute has developed a successful history of delivering short-term faculty-led programs for multiple university partners, having worked with over 2750 students and faculty in China, Hong Kong SAR, South Korea, Japan, Vietnam, Malaysia, Singapore, Thailand and India.

## Why is the Asia Institute different?

The Asia Institute is not like other global and regional faculty-led program partners. Here is why:

### **Unmatched Support**

The Asia Institute provides unmatched support for all Asia short-term faculty-led programs. This includes three distinct levels of support for every program:

**Program Coordinator(s)** – Onsite with the group each day during the program providing 24/7 support. Works closely with the faculty leader and students, to ensure a safe and life changing experience is achieved. Every Program Coordinator has been trained in emergency preparedness. No Program Coordinators are sent by themselves with a program unassisted.

**City Manager** – Responsible for all programs ongoing in their city. Provides backup support in the event of an emergency and to ensure the continuation of a program when required.

**Program Manager** – Manages the program throughout the planning and execution, beginning with itinerary development and ending with the feedback forms. Involved onsite during the program, and in daily communication with the Program Coordinator(s).

### **Regional Resources**

The Asia Institute offers nationwide and regional coverage. Few providers can conduct student travel experiences throughout Asia without outsourcing. To maximize student learning, the Asia Institute utilizes a network of experts and elite organizations, including the public sector, corporations, NGOs and education partners. This network provides access to unique academic and experiential learning opportunities in a range of areas and industries.

### **Alumni Support and Networking Events**

Thousands of alumni from our university partners are living and working in Asia, and are interested in meeting with students to share advice on career development or living abroad. The Asia Institute proactively seeks out local alumni and, where possible, invites them to join the program. Approximately 45% percent of programs hosted by the Asia Institute involve at least one alumni.

### **Disabled Students Support**

The Asia Institute is committed to developing impactful learning experiences for all students, including those with special needs. We have experience hosting students with hearing impairments and physical disabilities and, with the support of the home university, will make every effort to accommodate requests for special accommodations.

### **Student Recruiting Support**

The Asia Institute provides support to faculty leaders who are actively promoting and recruiting students for their short-term programs. The Asia Institute can provide onsite workshops and orientations, program flyers/brochures/poster templates, presentation PPT templates, and a lot more.

### **Study Abroad Scholarships**

To support and increase the accessibility of international education opportunities for all students, the Asia Institute, through the One Yuan One Dream Foundation, is co-developing multiple scholarship programs, which are open to students studying in Asia.

### What universities and programs has the Asia Institute worked with?

The Asia Institute has worked with and continues to work with a diverse group of partner universities, for programs of varied lengths and themes. Below is a sampling of past and current partnerships:

University Name	Duration	Academic Focus	Countries
Abilene Christian University	10-15 Days	Entrepreneurship	China
Bucknell University	20-30 Days	Engineering	China
Clarkson University	15-20 Days	Business	Singapore, Malaysia, Thailand
Cleveland State University	10-15 Days	Operations	China
Flagler College	20-30 Days	Psychology	China
Indiana University	10-15 Days	Business	China
La Roche College	10-15 Days	Culture	Japan
Mitchel Hamline School of Law	10-15 Days	Law	Japan
Rollins College	10-15 Days	Faculty Development	India
Stetson University	10-15 Days	Business & Management	China, South Korea, Japan, Malaysia, Vietnam
University of Cincinnati	5-10 Days	Public Health	China
University of Colorado	20-30 Days	Business	Hong Kong SAR
University of Illinois Urbana Champaign	10-15 Days	Construction Management	Singapore, Malaysia
University of Pittsburgh	10-15 Days	Engineering & International Business	China
University of Tennessee	10-15 Days	Executive MBA	China
University of Tulsa	10-15 Days	Faculty Internationalization	China, India
Utah State University	10-15 Days	Human Resources	China, Vietnam, South Korea, Thailand

### Can I review some example itineraries?

For an overview of our all-inclusive and flexible customized study experiences in Asia, please download our Program Brochure. It includes a broad range of itineraries, arranged by country and academic discipline.

<http://www.asiainstitute.org/en/download/AI%20Program%20Brochure.pdf>

### What are the typical fees for a program in Asia?

The participant fees for a full program in Asia are primarily dependent on the country (or countries) included, the level of student, the number of students, the inclusions requested and the duration of the program.

Without international airfare and visa processing included, the Asia Institute's per participant program fees for a 12-day undergraduate program are typically around \$2,600.

### I need the Asia Institute to develop a program within a certain budget. Is that possible?

Yes, we often design "build-to-budget" programs. The Asia Institute will work closely with the university partner to understand the program requirements and academic goals. From there, we can build a proposal that meets the goals and financial target.